

Charles Wesley United Methodist Church
6817 Dean Drive
McLean, VA 22101
(703) 356-6336

Nursery Attendant Job Description

We want our staff to think of their work in the church nursery as a ministry to the Lord by loving and caring for all children in the nursery. Early Childhood is the best time to build a God-centered environment. Teaching materials are provided for your use in accomplishing this goal.

Responsibilities:

- Provide safe, secure, nurturing, clean and efficient care to our children ages infant to 5 years old.
- Your ministry responsibilities include playing with the child or directing play, reading, praying for each child, exhibiting Christ-like patience and love, and relating the events of the day to the lesson and theme in words the child can understand.
- Offer and provide for the emotional, physical, and social needs of young children during the time they are in the church nursery.
- Interact with the children and encourage their involvement in activities.
- Establish and maintain good communication, and be sensitive and responsive to parents.
- Always smile (even when you are tired).
- Report concerns or ideas for improvement.
- Always tell parents about any diaper or feeding events.
- Always thank parents for bringing their child. It is our privilege to serve them.
- Clean and straighten the room after the children leave.

Hours:

- 8:45 to 11:45 a.m. during the school year (approximately September through June).
- 10:15 to 11:45 a.m. during summer months.
- Be onsite in the nursery for the entire scheduled time.

Qualifications:

- Must be a nurturing, caring, patient caregiver who enjoys working with young children.
- Outgoing personality and ability to work well with children.
- Background experience in child care or early childhood development and organizational skills helpful.
- Must be 16 years of age or older.